



HONEY LAKE VALLEY
RESOURCE
CONSERVATION
DISTRICT

PUBLIC NOTICE

Meeting of the:

Honey Lake Valley Resource Conservation District

Attachments available 6/14/19 at www.honeylakevalleyrhd.org

Date: Wednesday, June 19, 2019

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: **5:30 PM**

MEETING MINUTES

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Jesse Claypool called the meeting to order at 5:36pm, the pledge of allegiance was recited, and a quorum was noted. Board Member Wayne Langston absent.

II. APPROVAL OF AGENDA

Board Member Laurie Tippin made a motion to approve the agenda, Board Member Will Johnson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

A. Approval of 5/23/2019 and 6/5/2019 meeting minutes (attachment)

Board Member Laurie Tippin made a motion to approve 5/23 and 6/5 meeting minutes, Board Member Will Johnson seconded, and the motion passed. All.

B. Treasurer's Report (attachment)

Board had concerns with an unsigned check being cashed.

Action: Board directed staff to look into the matter.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. REPORTS

A. District Manager Report (attachment) – Meyer

B. NRCS Agency Report – Stephens

Anne Stehens discussed NRCS Equip Grant updates.

C. Lassen SWAT – Sims/Tippin

Board and staff discussed SWAT grants and scheduling a grant kick-off meeting with grantees.

D. WAC Report – Langston

Board and staff discussed WAC terms for current members. Board Chair Jesse Claypool discussed that maintenance on WM equipment was being performed and that equipment will be released to the WM following repairs.

E. Modoc Regional RCD/CARCD Report – Tippin

F. Fire Safe Council Report – Johnson

Board Member Will Johnson discussed next phase of Diamond Mnt. Project and recommended attendance at a Fire Safe Council meeting to District Manager, Kayla Meyer. Meetings held the first Monday of the Month.

G. IRWMP Report – Claypool

Board Chair Jesse Claypool discuss RWMG meeting and the City of Susanville as Lead Agency for IRWM application efforts.

H. Unagendized reports by board members

Board Chair Jesse Claypool discussed updates to Employee Handbook and that a policy meeting needs to be held to review and approve handbook. Meeting date TBD.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. Consideration and approval of SDRMA Workers Comp. and Property Liability Insurance dues totaling \$5,077.35 and \$4,438.06 (attachments)

Board Member Laurie Tippin made a motion to improve insurance dues, Board Member Will Johnson seconded, and the motion passed. All

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

B. Consideration and approval of CARCD membership dues (attachment)

Board Member Laurie Tippin made a motion to table agenda item to July meeting, Board Member Will Johnson seconded, and the motion passed. All

Action: Board directed staff to run report to calculate dues.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

C. Discussion of filling RCD Board Member Vacancy

Board discussed advertising Board vacancy online and in From Where I Stand.

Action: Board directed staff to post vacancy on the HLV RCD website. Board Chair Jesse Claypool will run ad in local paper.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- D. Consideration of and submit vote for SDRMA Board Election (attachments)

Board Member Laurie Tippin made a motion to table election to July meeting, as Board is unsure whether Board Chair is able to vote for himself and be present during voting, Board Member Will Johnson seconded, and the motion passed.

Action: Board directed staff to contact SDRMA regarding voting procedures.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- E. Consideration and approval of Feather River RCD MOU (attachment)

Board Member Laurie Tippin made a motion to table consideration of MOU to July meeting, due to Board wanting further clarification and context of request, Board Member Will Johnson seconded, and the motion passed. All.

Action: Board directed staff to contact Feather River regarding MOU. Board Chair Jesse Claypool to look into LAFCO restrictions/permission for work outside of district.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION- WATERMASTER

- A. Consideration and approval of Lazano Smith invoices 2082065, 2082066 totaling \$5,345.24 (attachments)

Board Member Will Johnson made a motion to approve invoices, Board Member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

VIII. ADJOURNMENT TO CLOSED SESSION

- A. Personnel – Certain personnel matters pursuant to Government Code Section 54957 – District Manager Ian Sims Final Evaluation

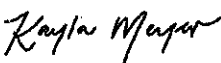
No reportable action.

IX. RECONVENE IN OPEN SESSION

X. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be **Thursday, July 25th at 5:30pm**. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Friday, June 14, 2019 agendas were posted as required by Government Code Section 54956 and any other applicable law.



Kayla Meyer
District Manager

APPROVED: 

Jesse Claypool, RCD Board Chairperson

DATE: **September 3rd, 2019**