



PUBLIC NOTICE
Board Meeting of the:
Honey Lake Valley Resource Conservation District
1516 Main Street
Susanville, CA 96130
(530)260-0067

Attachments available 03/23/2026 at www.honeylakevalleyrcd.us

Date: Thursday, March 26th, 2026
Location: 1516 Main Street, Susanville CA 96130

MEETING MINUTES
votes taken via role call

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Jesse Claypool called the meeting to order at 3:34PM, and a quorum was noted. Board member Wayne Langston was absent.

II. APPROVAL OF AGENDA

Board member Laurie Tippin made a motion to approve the agenda, Board member Will Johnson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT - NONE

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS –

A. Correspondence

B. Financial Reports - attached

Board member Laurie Tippin made a motion to approve the consent agenda items, Board member Will Johnson seconded and the motion passed. All.

V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - RCD

A. Review, provide comment, and approve Goodrich Creek Home Ranch Meadow Restoration Project CEQA Statutory Exemption for Restoration projects (SERP) concurrence request (attachment)

Board member Laurie Tippin made a motion to approve the SERP concurrence request. Board member Robin Hanson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

B. Consideration, discussion, and approval of FY 24/25 Audit and Financial Management Report (attachment)

Board member Laurie Tippin made a motion to approve the reports, Board member Robin Hanson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

C. First Reading of the FY26/27 Draft RCD Budget (attachment)

Held

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

D. Consideration, discussion and action regarding Board Vacancy recommendation

Board member Robin Hanson made a motion to approve David Lile as the recommendation, Board members Laurie Tippin seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

E. Consideration and approval of Sole Source Justification for Contractor Carl Jackovich (attachment)

Board member Robin Hanson made a motion to approve the justification, Board member Will Johnson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

F. Consideration and approval of authority for the District Manager to offer and sign MOU with Feather River RCD for BLM GNA Ponderosa Pine project

Board member Robin Hanson made a motion to approve the authority, Board member Will Johnson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

G. Consideration and approval of authority for the District Manager to offer and sign MOU with Lassen Land and Trails Trust for the Ravendale Madeline Water System Improvement project

Board member Robin Hanson made a motion to approve the authority, Board member Will Johnson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

H. Consideration, discussion, and possible action on Resolution 2026-01 requesting independent special district membership on the LAFCo of Lassen County (attachment)

Board member Laurie Tippin made a motion to not sign the Resolution, Board member Robin Hanson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

- I. Consideration, discussion, and possible action regarding wage increases for all RCD staff

Board member Will Johnson made a motion for all staff to receive a 3% raise effective April 5, 2026, Board member Jesse Claypool seconded. Board members Jesse Claypool and Will Johnson voted yes, Board member Laurie Tippin voted no, and the motion passed.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

- J. Consideration and approval to rename and amend Policy 2110. Job Posting - Application Period to 2110. Job Posting and Outreach (attachment)

Board member Laurie Tippin made a motion to approve the amended policy, Board member Will Johnson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

- K. Consideration and approval to rescind the following policies: 2120. Entry Level Positions, 2130. Selection Process, & 2140. Selection Process - Non-Entry Level Job Openings - Outside Applicants.

Board member Laurie Tippin made a motion to rescind the policies, Board member Will Johnson seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

- L. Consideration and approval to adopt new Policy 2120 - Candidate Selection (attachment)

Item tabled.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity.

VI. REPORTS

- A. District Manager Report – Siemer (attachment)

Kelsey gave updates on current grant projects, pending grant applications, and administrative duties.

- B. Watermaster / WAC Report

Updates from the March meeting were given.

- C. CARCD Report

None

- D. Unagendized reports by board members

None

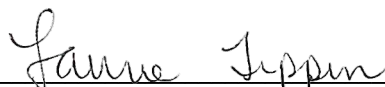
VII. ADJOURNMENT - 7:22PM

The next Honey Lake Valley RCD meeting will be **April 23rd at 3:30 PM.** The location is 1516 Main Street, Susanville, CA.

Respectfully Submitted,



Kelsey Siemer
District Manager

APPROVED: 

Laurie Tippin, RCD Board
Secretary / Treasurer

DATE: 04/23/2026