



PUBLIC NOTICE
Regular Meeting of the:
Honey Lake Valley Resource Conservation District
Attachments available 1/22/18 at www.honeylakevalleyrcd.us

Date: **Wednesday, January 24, 2018**

Location: **USDA Service Center**
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: **3:30 PM**

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

II. APPROVAL OF AGENDA

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

- A. Approval of 12/8/2017 special meeting minutes.
- B. Approval of December 2017/January 2018 Treasurer's Report.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. REPORTS

- A. District Manager Report – Sims.
- B. Correspondence - Wheeler.
- C. NRCS Agency Reports – Peitz.
- D. Lassen SWAT – Sims.

- E. Buffalo Skedaddle Sage Grouse Working Group – Sims.
- F. WAC Report – Langston.
- G. Modoc Regional RCD/CARCD Report – Tippin.
- H. Fire Safe Council Report – Johnson.
- I. Unagendized reports by board members.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Annual Organizational Meeting (RCD 5010.5; PRC 9306 & 9307) – Claypool
 - 1. Election of officers (chairman, vice-chairman and secretary/treasurer).
 - 2. Appointment of Executive Secretary as board secretary.
- B. File Statement of Facts with the Secretary of State – Wheeler.
- C. Assignment of committees (SWAT, Buffalo Skedaddle, WAC, Modoc Regional RCD/CARCD, Fire Safe Council) - Claypool.
- D. Policy update/revisions (RCD 5010.1) – Claypool.
 - 1. Place and time of meeting.
 - 2. Addition of winter hours.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- E. FYE 18 Mid-year budget review - Sims

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- F. Consideration and approval of policies – Tippin/Sims.
 - 1. Policy 2011 – Individual Development Plan
 - 2. Policy 2009.2 – Signature Acknowledgement Form
 - 3. Policy 2010 – Performance Evaluation

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- G. Final approval and adoption of FY2018 HLVRCD/WM calendar – Sims.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- H. Discussion regarding engagement with the Susanville Indian Rancheria (SIR) in development of an EPA watershed plan – Johnson.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- I. Discussion and consideration of investigating the option of, and development of a print media “editorial/opinion” and informational series of articles in conjunction with the Lassen County Times newspaper that will highlight conservation issues, opportunities, efforts and activities of the local area and the RCD in general – Johnson.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- J. Discussion and consideration of the HLVRCD planning and hosting an event that would bring local government representatives (City and County) and the RCD Board together for a casual “meet and greet” to present current and future RCD activities – Johnson.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- K. Discussion and consideration of the RCD supporting the design and issuance of business cards with the HLVRCD logo, staff or directors’ name and contact info, and the RCD general contact information as similarly displayed on the example template provided – Johnson.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER

- A. None.

VIII. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be **February 22, 2018. Time to be announced.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Saturday, January 20, 2018 agendas were posted as required by Government Code Section 54956 and any other applicable law.



*Ian Sims, District Manager
Honey Lake Valley Resource Conservation District*