



PUBLIC NOTICE
Special Board Meeting of the:
Honey Lake Valley Resource Conservation District
170 Russell Ave. Suite C
Susanville, CA 96130
530-257-7271 ext. 100

Attachments available 12/08/21 at www.honeylakevalleyrcd.us

Date: Thursday, December 9th, 2021

Location: HELD REMOTELY Via ZOOM

This Virtual Meeting is held pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 that directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. Executive Order N-33-20, prohibits people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

Note: Pursuant to the Brown Act, Section 54953(b)(2). Section (b) (2) requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion. The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth below.

Time: 4:00 PM

MEETING MINUTES
votes taken via role call

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Jesse Claypool called the meeting to order at 4:08 pm, and a quorum was noted.

II. **APPROVAL OF AGENDA**

Board member Will Johnson made a motion to approve the agenda, Board member Robin Hanson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. **PUBLIC COMMENT - NONE**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. **CONSENT ITEMS**

- A. Approval of Meeting Minutes: 10/28/2021 (attachment)
- B. Correspondence

Board member Robin Hanson made a motion to approve the consent items, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. **REPORTS**

- A. District Manager Report – Stuemky
 - Reported on current grants progress, upcoming 2021 Audit timelines, grant application that we are waiting to hear back about, hiring a new Watermaster and current district events.
- B. NRCS Agency Report – Stephens
 - Reported that NRCS welcomed a new biologist, and that the office is part of a National Cover Crop initiative pilot program. Quick deadlines and turn around for EQIP (Dec. 10th), and the potentially for NRCS to receive more federal funding.
- C. SWAT – Hanson
 - NONE
- D. WAC Report – Langston
 - Reported that the WAC board met in November and the WM and Langston were the only ones present. The WAC board was not able to approve the Annual Use Report because of the lack of a quorum, and that the RCD board would need to approve.
- E. Modoc Regional RCD/CARCD Report – Tippin
 - Reported that CARCD annual conference would be online again this year starting in January – still time to register if interested.

- F. Fire Safe Council Report – Johnson
 - NONE
- G. IRWMP Report – Claypool
 - NONE
- H. Unagendized reports by board members
 - NONE

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Consideration & approval to renew 2022 CSDA membership at \$200.00. (attachment)

Board member Robin Hanson made a motion to approve the 2022 CSDA membership cost, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- B. Consideration and approval of Resolution 2021-5, regarding AB 361 for the continuation of online board meetings. (attachment)

Board member Robin Hanson made a motion to approve Resolution 2021-5, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- C. Second reading of the HLVRCD 2022 Annual Calendar. (attachment)

No comments from the board at this time.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER

- A. Consideration and Approval to pay BBK November invoice #921825 (\$8,988.50) (attachment)

Board member Robin Hanson made a motion to approve the BBK invoice #921825, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- B. Consideration and approval of the Watermaster position description. (attachment)

Board member Robin Hanson made a motion to approve the Watermaster position description pending edits by 12/15, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- C. Consideration and approval to advertise the Watermaster position for hiring.

Board member Robin Hanson made a motion to approve the advertisement of the Watermaster position, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- D. Consideration and approval of Resolution 2021 – 04 in regards to the 2021 Urban and Multi-benefit Drought Relief Grant Program Proposal from CA Dept. of Water Resources.

Board member Robin Hanson made a motion to approve Resolution 2021 – 04, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- E. Final reading of the Draft Annual Use Report for 2021/2022.

Board commented that the included graphs depicted how horrible the drought conditions were the past year. Watermaster commented that the report would be submitted next week.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.


VIII. ADJOURNMENT – 12/9/2021 at 5:19PM

The next Honey Lake Valley RCD meeting will be **January 27th, 2022**. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Andrea Stuemky
District Manager

APPROVED: 
Jesse Claypool, RCD Board
Chairperson

DATE: 01/27/2022