HONEY LAKE VALLEY
RESOURCE
CONSERVATION
DISTRICT

PUBLIC NOTICE
Board Meeting of the:
Honey Lake Valley Resource Conservation District
1516 Main Street
Susanville, CA 96130
(530)260-0067
Attachments available 05/18/2026 at www.honeylakevalleyrcd.us [redacted]

Date: Thursday, May 21st, 2026
Location: 1516 Main Street, Susanville CA 96130

MEETING MINUTES

votes taken via role call

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Will Johnson called the meeting to order at 3:39PM, and a quorum was noted. Board member Jesse Claypool was absent.

II. APPROVAL OF AGENDA

Board member Robin Hanson made a motion to approve the agenda, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT - NONE

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS –

A. Correspondence
B. Meeting Minutes - 04/23/2026
C. Financial Reports - attached

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity.

Board member Laurie Tippin made a motion to approve the consent agenda items, Board member Caleb Griffin seconded and the motion passed. All.

III. ADJOURNMENT TO CLOSED SESSION- 3:41PM

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC 54956.8) Property: 708-770 Sunnyside Road, Janesville, CA 96114, Agency negotiator: Kelsey Siemer, Negotiating parties: Gail Helmer via Smith Properties, Under negotiation: Price and terms of lease payment.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

IV. RETURN TO OPEN SESSION- 4:00PM - No reportable action

V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION

MATTER SET FOR TIME CERTAIN: *These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.**

A. **4:00PM:** Presentation from Crystal Lynn (California CLASS) regarding Term Series II Accounts (attachment)

Held.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity.

B. Consideration and approval of California CLASS Term Series II Accounts

Board member Laurie Tippin made a motion to approve opening a CLASS Term II Account and transferring $100,000 into the account. Motion dies due to lack of second.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity.

C. Final reading, consideration, and approval of RCD / WM Budget for Fiscal Year 2025-2026 (attachment)

Board member Laurie Tippin made a motion to approve the FY budget. Board member Caleb Griffin seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity.

D. Consideration, discussion, and potential direction to staff about purchase of tools for Cone Collection program

Held. Direction to staff given to create a hazard assessment plan

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

E. Consideration and Award of Contract for Post Fire Restoration Project: Kay White (attachment)

Board member Laurie Tippin made a motion to approve the contract, Board Member Caleb Griffin seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

F. Consideration and selection of CARCD Regional Delegate to the Modoc Plateau Region

Board member Laurie Tippin made a motion for Kelsey Siemer to be elected as the HLVRCD delegate, Board member Caleb Griffin seconded and the motion passed. All.
Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

G. Consideration and approval to adopt amended Policies 2500. Paid Vacation Time and 2505. Paid Holidays (attachments)

Board member Laurie Tippin made a motion to approve the amended policies, Board member Caleb Griffin seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

H. Consideration and approval of committee assignment: Watermaster Advisory Committee

Dies due to lack of motion

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

I. Consideration and approval of Lassen PBA Subaward #WRTC2027-458-S07

Board member Laurie Tippin made a motion to approve the contract, Board member Caleb Griffin seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

J. Consideration and approval for DM to have signatory authority for Lassen PBA Subaward #WRTC2027-458-S07 (attachment)

Board member Laurie Tippin made a motion to approve the authority, Board member Caleb Griffin seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity

K. Discussion regarding RCD Summer of Fun BBQ

Held

Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community

IV. <u>REPORTS</u>

A. District Manager Report – Siemer (attachment)

Kelsey gave updates on current grant projects, pending grant applications, and administrative duties.

B. Watermaster / WAC Report

Kelsey gave water season updates from Brian

C. Unagendized reports by board members

None

V. <u>ADJOURNMENT - 5:55PM</u>

The next Honey Lake Valley RCD meeting will be **<u>June 25th at 3:30 PM.</u>** The location is 1516 Main Street, Susanville, CA.

Respectfully Submitted,

APPROVED: Laurie Tippin

Laurie Tippin, RCD Board
Secretary / Treasurer

DATE: 06/25/2026

Kelsey Siemer
District Manager