



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**1516 Main Street**  
**Susanville, CA 96130**  
**(530)260-0067**

Attachments available 01/16/2026 at [www.honeylakevalleyrccd.us](http://www.honeylakevalleyrccd.us)

**Date: Thursday, January 22nd, 2026**  
**Location: 1516 Main Street, Susanville CA 96130**

**MEETING MINUTES**  
**\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 3:32PM, and a quorum was noted.

**II. APPROVAL OF AGENDA**

Board member Laurie Tippin made a motion to approve the agenda, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**III. PUBLIC COMMENT - NONE**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. ADJOURNMENT TO CLOSED SESSION -3:33PM**

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION, (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: M.A. STEINER CONSTRUCTION, INC. v. HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT, et al., Sacramento Superior Court Case No. 26CV000157

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**V. RETURN TO OPEN SESSION - 4:07PM**

No report out.

**IV. CONSENT ITEMS –**

- A. Correspondence - received
- B. Financial Reports - attached
- C. Meeting Minutes - 10/23/2025, 12/08/2025, 12/30/2025

Board member Will Johnson made a motion to approve the consent agenda items, Board member Robin Hanson seconded and the motion passed. All.

**V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - RCD**

- A. Annual Organizational Meeting (RCD 5010.5; PRC 9306 & 9307)
  - 1. Election of officers (chairman, vice-chairman and secretary/treasurer).
  - 2. Appointment of District Manager as secretary to the Board.

Board member Robin Hanson nominated the following positions: President - Jesse Claypool, Vice President - Will Johnson, Secretary / treasurer - Laurie Tippin, Board member Laurie Tippin seconded, and the motion passed. All. Board member Robin Hanson made a motion to appoint the DM as the secretary to the Board, Board member Will Johnson seconded the motion, and the motion passed. All.

- B. File Statement of Facts with the Secretary of State

Board member Jesse Claypool made a motion to file the Statement of Facts, Board members Will Johnson seconded and the motion passed. All.

- C. Assignment of committees (SWAT, WAC, Modoc Regional RCD/CARCD, FireSafe Council, IRWM, NRCS Partnership)

Board member Laurie Tippin made a motion to keep all committees as is but remove SWAT and NRCS partnership, Board member Will Johnson seconded the motion, and the motion passed. All.

- D. Place and time of meetings

Board member Jesse Claypool made a motion to keep the place of the meetings the same, but move all meeting times to 3:30P, Board member Robin Hanson seconded the motion, and the motion passed. All.

- E. Policy update/revisions (RCD 5010.1, attachment)

Board member Laurie Tippin made a motion to approve the Policy with updates, Board member Robin Hanson seconded and the motion passed. All.

- F. Approval and adoption of 2026 RCD calendar (attachment)

Board member Laurie Tippin made a motion to approve the 2026 Calendar, Board member Will Johnson seconded and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity*

- G. Consideration, discussion, and approval of CARCD officers, bylaws, and resolutions

(attachment)

Board member Robin Hanson made a motion to approve Molly Watkins, Peter Braudrick, and Matt Hurley as CARCD officers, Board member Laurie Tippin seconded, and the motion passed. All. Board member Robin Hanson made a motion to approve the CARCD Bylaws, Board member Laurie Tippin seconded and the motion passed. All. Board member Robin Hanson made a motion to approve the resolutions as directed at the October meeting, board member Laurie Tippin seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity.*

- H. Consideration and approval of Modoc Line Rail Trail Rehabilitation and Maintenance Project CEQA Notice of Exemption (attachment)

Item tabled.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity & Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community*

- I. Discussion and direction to staff regarding Old Channel Pipeline

Discussion was held and direction was given for staff to create a MOU.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity & Tie to the Strategic Plan: Strategic Issue 2 –Prioritize the Conservation Needs of the Community*

- J. Consideration and discussion of mid-year budget review

Discussion held.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity*

- K. Discussion and direction to staff on updating policies associated with position recruitment & employee selection. (attachment)

Discussion held and direction was given for staff to update and resubmit for approval or discussion

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity*

- L. Discussion and distribution of a summary document of new laws affecting Special Districts/RCDs. (attachment)

Discussion was held, document received.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity.*

## **VI. REPORTS**

- A. District Manager Report – Siemer (attachment)

Kelsey gave updates on current grant projects, pending grant applications, and administrative duties.

- B. Watermaster / WAC Report – Burvant

WAC meeting in January was cancelled due to conflicting schedules. Next meeting is March 12th.

- C. Unagendized reports by board members

Laurie discussed the February meeting attendance and brought forth some ideas about the role of the Secretary / Treasurer position.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD Leadership & Organizational Capacity & Strategic Issue 2 - Prioritize the Conservation Needs of the Community*

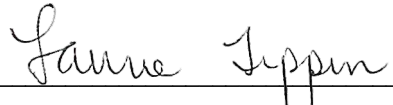
**VII. ADJOURNMENT - 7:22PM**

The next Honey Lake Valley RCD meeting will be **February 26th at 3:30 PM.** The location is 1516 Main Street, Susanville, CA.

*Respectfully Submitted,*



Kelsey Siemer  
District Manager

APPROVED:   
Laurie Tippin, RCD Board  
Secretary / Treasurer

DATE: 03/10/2026